
Environmental Tobacco Smoke Control Policy

Royal Centre
1055 West Georgia Street

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1. Scope

Warrington PCI Management has created this Environmental Tobacco Smoke Control policy to prevent or minimize exposure of building occupants, indoor surfaces and systems to environmental tobacco smoke (ETS).

The policy has been created to meet the requirements of LEED Credit EQp2 – Environmental Tobacco Smoke Control.

The following boundaries apply to this policy:

Physical boundaries: Royal Centre's exterior, site, and base building areas.

Programmatic boundaries: This plan affects all Royal Centre personnel, vendors, visitors, contractors, and tenants who work at Royal Centre. Specifically:

- Smoking is prohibited within building and enclosed areas located at Royal Centre.
- Smoking is not permitted within 7.5 meters (25 feet) of building entrances, outdoor air intakes, and operable windows.
- Royal Centre is required to comply with the Tobacco and Vapour Products Control Act [1996] Chapter 451 and B.C Reg. 232/2007 Tobacco and Vapour Products Control Regulation.

2. Goals

The goal of this Environmental Tobacco Smoke Control policy is 100% compliance.

3. Resources for Implementation: Procedures, Strategies & Performance Measurement

Warrington PCI Management shall ensure that proper communication and signage exists within 7.5 meters of building entrances, outdoor air intakes, and operable windows that informs building occupants of the smoking policy.

When violations are observed by property management, documentation of the time and location shall be made to determine if there is an ongoing issue with particular communications.

If ongoing violations do occur, at the discretion of property management, further communications such as signage will be developed and emails sent out informing tenants of the requirements set forth in this policy.

PERFORMANCE MEASUREMENT: Violations with the policy will be tracked and reviewed quarterly to determine if improved communications need to be developed or improved upon. Security reports will detail any infractions

4. Responsible Party

Team and individual involved in activities pertaining to the policy.

| Name / Position | Responsibilities |
|---|--|
| David Basford Property Manager Warrington PCI Management Tel: 604-602-4800 Email:dbasford@warringtonpci.com | Ensure that this policy is communicated to building tenants and have in place provisions for enforcement; Review this plan for any significant changes on the interval; Ensure that the appropriate individuals are informed of the updates. |

5. Time Period

This policy has been developed for the Warrington PCI Management portfolio as a part of the corporate sustainable effort.

This policy will be in effect for the duration of building operations until amended and/or replaced by a subsequent green cleaning policy.

6. Legislation

Tobacco and Vapour Products Control Act [1996] Chapter 451

2.3 No tobacco or vapour product use in or near certain places

(1) Subject to subsection (2), a person must not smoke tobacco, hold lighted tobacco, use an e-cigarette, or hold an activated e-cigarette

(a) in any building, structure, vehicle or any other place that is fully or substantially enclosed and

(i) is a place to which the public is ordinarily invited or permitted access, either expressly or by implication, whether or not a fee is charged for entry,

(ii) is a workplace, or

(iii) is a prescribed place, or

(b) within a prescribed distance from a doorway, window or air intake of a place described in paragraph (a).

(2) Subsection (1) does not apply to the ceremonial use of tobacco

(a) in relation to a traditional aboriginal cultural activity, or

(b) by a prescribed group for a prescribed purpose.

(3) Subject to subsection (5), if any person contravenes subsection (1) in respect of a place described under subsection (1) (a) (i) or (iii), each manager, owner and lessee of the place is deemed to have contravened that subsection and each is liable for the contravention.

(4) Subject to subsection (5), if any person contravenes subsection (1) in respect of a workplace, the employer is deemed to have contravened that subsection and is liable for the contravention.

(5) It is a defence to a charge under subsection (3) or (4) if the manager, owner, lessee or employer, as applicable, demonstrates that he or she exercised reasonable care and diligence to prevent the contravention.

(6) Subsections (3) and (4) apply whether or not the person who smoked or held lighted tobacco or used or held an activated e-cigarette, as described in subsection (1), or any other person, is charged with contravening subsection (1).

http://www.bclaws.ca/civix/document/id/complete/statreg/96451_01